



Vacancy

## **SUPPORT ADMINISTRATOR**

- Dedicated to Excellence -



### **Job description:**

Are you always positive, do you have good social skills, are you decisive, energetic and accurate? Then we would like to meet you!

In order to further expand our global position and to continue to meet specific customer needs, we would like to strengthen our team with an enthusiastic and motivated

### **Support Administrator**

As Support Administrator at Royal Kerckhaert, you will act as the point of contact for employees in their daily use of the IT systems and you will be jointly responsible for managing the various applications within our organization.

### **Tasks:**

- Performing IT support activities for our users at head office and our branches at home and abroad;
- Workplace management;
- User administration;
- Application management of our Microsoft, Autodesk, Adobe and production-specific software environment, among others.
- Analyzing and advising on modifications and expansion of the systems.
- Independently running projects and participating in group-wide projects.

### **Job requirements:**

- At least a few years of experience in a comparable position;
- Experience with applications as Microsoft Office 365, including SharePoint and MS Teams;
- Proficiency in spoken and written Dutch and English;
- Good social and communication skills;
- Willingness to work outside regular office hours;
- Experience with IT support or a support desk is an advantage.

**~Forging the Kerckhaert IT future~**

## What do we have to offer?

- A versatile and independent position in which your creativity and initiative will be given free rein.
- You will be part of a quality-conscious small IT team within an independent and solid company.
- Enthusiastic and committed colleagues who want to achieve something together.
- An inspiring work environment in a flat organization with short lines of communication.
- Good primary and secondary employment conditions.

## Application requirements:

- You live within commuting distance of Vogelwaard;

## About Kerckhaert:

**Royal Kerckhaert** is the world's largest independent producer of horseshoes. To achieve its prominent position, the company has always prioritized its core values: total commitment to dealers and uncompromising product innovation and quality since its founding in the Netherlands in 1906. Managed by four generations of the Kerckhaert family, the company has always maintained its lead, not only by recognizing changes in the market, but also by setting trends for others to follow. Today, with more than 1500 different models in the Kerckhaert range, and with the continuous introduction of new horseshoes, the Royal Kerckhaert Horseshoe Factory remains the leader in the field.

For years, **Royal Kerckhaert** has offered a stable foundation for developing both technical capacities and personal competencies. Carrying out multidisciplinary projects in an environment where the wishes of our employees are listened to.

## Response:

Are you interested in the above position of **Support Administrator**, and do you have relevant knowledge and experience? **Then quickly fill in the application form!**